

COURT SERVICES COMMITTEE
MINUTES
JANUARY 2, 2020
5:00 PM

PRESENT: John O'Neill- Chair, Abe Forsyth- Vice Chair, Clyde Bunch, Tony DelGiorno, Pam Deppe, Ryan Melchin & Todd Smith

MEMBERS NOT PRESENT: none

OTHERS: Mike Torchia, Suzann Maxheimer, Bob Scherschligt, Dan Wright, Dave Durall, Charlie Stratton & Mary Carter (secretary)

A quorum was present. Chair O'Neill called the meeting to order at 5:02pm. **Bunch made a motion to approve the minutes from December 2nd and Deppe seconded. Motion carried (6-0)**

New Business:

Department Updates:

Court Administration – Suzann Maxheimer

Public Defender – Bob Scherschligt

1. Approval to Replace an Assistant Public Defender I or II at an annual salary range of \$46,000 to 55,000 effective 1/27/20. The previous employee left the position on 12/20/19. **Bunch made a motion to approve & DelGiorno seconded. Motion carried (7-0)**
2. Approval to Hire three (3) Assistant Public Defender III at an annual salary of \$65,000 effective 2/3/20. These are new positions. **Bunch made a motion to table #2 and Smith seconded. Motion carried (6-1) DelGiorno voting "no".**
3. Purchase Order-Killian & Associates for forensic exams at a cost of \$10,000.
4. Purchase Order & County Board Resolution-Dr. Philip Pan for forensic exams at a cost of \$40,000. **Smith made a motion to approve #3 & #4 and DelGiorno seconded. Motion carried (7-0)**

Circuit Clerk – Paul Palazzolo/David Durall

1. Approval to Hire a Court Clerk at an annual salary of \$29,630.80/\$15.1953 effective 2/10/20. Previous employee left the position on 1/2/20. **DelGiorno made a motion to approve & Melchin seconded. Motion carried (7-0)**

State's Attorney – Dan Wright

1. Approval to renew a grant (w/ County Board Resolution) from the Violent Crime Victim Assistance (VCVA) for the victim/witness advocate program in the amount of \$31,000 with no matching funds required. **DelGiorno made a motion to approve & Smith seconded. Motion carried (7-0)**

Court Services – Mike Torchia/Terry Moore

1. Purchase Order-Staples Business Advantage for office supplies for the Court Services Department in the amount of \$8,577. **Bunch made a motion to approve & DelGiorno seconded. Motion carried (7-0)**

****The Juvenile Detention report: average daily population is 12.48 for December. Average for the year is 12.39. Capacity is 16. We are running at 77.4% capacity rate.**

No purchase reports to approve.

Emergency PO approved by Brian McFadden in the amount of \$9,500 to FWAI Architect, Inc., for architect and engineering services at the non-secure are of the Juvenile Detention Center to look at the possibility of the Community Recovery Center for the Safety and Justice Challenge grant. There was also an approval for the Circuit Clerk's Office for Tyler Technologies for \$6,469.52.

There was no old business or public comment.

DelGiorno made a motion to adjourn, seconded by Melchin. The motion carried (7-0) and the meeting was adjourned at 514pm.

APPROVED